**Program Board Application 2017-2018**

**Applications are due Monday, October 16th by 5:00pm in the Program Board office, Room 1519 in the UCen.**

**Please feel free to call us at 893-3536 if you have any questions.**

PLEASE ATTACH ONE PROFESSIONAL REFERENCE CONTACT TO YOUR APPLICATION.

*This is a yearlong commitment; you must be an enrolled student at UCSB the entire time. You must also be taking a minimum of 6 units each quarter in order to remain on Program Board.*

*Stipends for positions are paid through UCSB Payroll.*

Job Descriptions

TICKET COORDINATOR: This position entails a lot of organization. You will be responsible for ordering tickets (when needed) for concerts, lectures, etc. working closely with the AS Ticket Office and any other ticket outlets. You will keep track of the progress of the show and the seating arrangements. The Tickets Coordinator is also responsible for keeping and controlling the guest list and complimentary tickets, which involves working closely with the programmer for each event. You may also be responsible for setting up distribution on the night/day of the show to distribute tickets ordered by phone or comps.

GRAPHICS ASSISTANT- Assists the Artwork Coordinator in developing and producing advertisements, posters, logos, and

other artwork in order to publicize Program Board events to the public. Computer skills are crucial, especially knowledge of

graphic design programs such as Adobe Photoshop and Pagemaker. This position will involve working very closely with the

Artwork Coordinator.

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| **Rank** | **Position** |
|  | Tickets Coordinator |
|  | Graphics Assistant |

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Perm Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Phone (\_\_\_)\_\_\_\_\_-\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_\_ *Major*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected Graduation Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ GPA Over 2.0? (Y or N) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of Units Being Taken Spring 2016 \_\_\_\_\_ No. of Total Units Completed by Spring 2016 \_\_\_\_\_\_\_\_\_

**PART I**

What is AS Program Board and what does it do? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Do you have any previous experience with Program Board or any other AS affiliated organization? If yes, please describe your involvement. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What other commitments (job, clubs, other organizations, etc. ...) do you have currently and plan on continuing throughout next year? Are you planning on going abroad? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What do you consider to be your strengths and weaknesses ? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Do you have previous experience with event planning or programming? If yes, please describe your involvement. Please be specific. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What are your personal goals? Future career goals? How does Program Board fit into those goals? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What differentiates you from other applicants? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**PART II.**

Describe any programming ideas you have for your position on the Board (if you are not applying for a programming position, state your ideas for the position for which you are applying).

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Have you been to a Program Board event before? If so, what did you like about it and what would you change? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please tell us why you want to be on Program Board and what you hope to accomplish as a board member. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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For many people, Program Board is a *passion*, but it is also a *job.* By accepting a position with Program Board, you are accepting the obligations of a hired individual on UCSB’s payroll. You will be expected and required to fulfill the time commitment involved with this position (about 10- 15 hours a week). Please keep in mind that most board members dedicate more time to the board than is required and often make sacrifices to their schedule for the betterment of board and to serve the campus community- an essential part of the success of AS Program Board. Are you willing and capable of meeting this commitment? If you have read the above statement and consent to the above- mentioned commitments, please sign below.

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Is there any other information you would like the committee to be aware of? If so, please state here:

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Signature of Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_